

SCHOOL MEALS WORKING GROUP

MONDAY 30TH NOVEMBER 2015

KB, NP, SP, RW, JE

AGENDA

1. Purpose of the group
2. UIFSM Report
3. Noise
4. Marketing
5. AOB
6. Date and time of next meeting

Minutes

- 1 AGREED: To ensure all stakeholders are working towards providing an excellent lunchtime service.

RESPONSIBILITY: School Meals Working group (the group), catering staff, lunchtime staff, pupils, Hull Catering, all other staff

- 2 KB informed/discussed with the group the UIFSM project and end report. Some of the recommendations of the report were already in progress i.e. the development of the group and the new menu setting process. KB will share the full report with the group and any comments, ways forward and recommendations to be discussed at the next meeting.
- 3 SP stated the noise levels from the assembly hall (from Activate) were having an impact on the levels in the dining room. KB to speak to the sports coaches leading activate.
- 4 The group discussed the possibility of re-introducing Golden Table and the benefits of this. AGREED: Golden Table will be re-introduced in the Spring term. Lunchtime supervisors will inform SP of nominated pupils (Y1-Y5 due to the size of the tables) and AC will inform pupils in assembly. Nominated pupils will then receive an official invitation to have lunch at the Golden Table. The table will be set properly for a meal using correct cutlery and table mats etc. One member of staff will be invited to

sit with the children. RW stated she would like to attend this regularly as lead on PSHE. RW will pass this information to teaching staff at staff meeting.

The group discussed pupils not using cutlery, or using it inappropriately. KB informed the group that Chris Ford from Hull Catering has offered to come into school as have some 'lessons' with young children. KB will follow this up.

- 4 Displays in the dining room. AGREED: the existing display needs to be taken down and other display boards developing. One display board will be used to celebrate the pupils invited to the Golden Table that week.

KB will contact Hull Catering to check if they have any displays/marketing material we can use.

NP brought to the group statistics of pupils who bring their own packed lunch. The school does offer a varied sandwich option (option 3). AGREED: The school will consider a questionnaire to parents regarding the school sandwich option.(KB & NP)

- 5 Bands: AGREED: To ensure pupils have the correct bands, and have the correct meal, NP will provide a daily list with pupils who are other than option 1. SP will then allocate bands to pupils in KS2. KS1 will remain as current (teaching staff checking the lists and allocating the bands).

- 6 Monday 1st February 2016, 10.15am

KB to invite 2 members of the school council, and Hull Catering area supervisor.